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**INSTRUCTIONS FOR METERS 1-INCH AND LARGER**

**Recommended for flow demands greater than 20 Gallons Per Minute (GPM)**

1) Fill out the attached Meter Request Form and return it to Consolidated Waterworks District No. 1 along with a description or drawing of the system if required by Staff to **Emery Chauvin (Ext. 317)** [echauvin@tpcg.org](mailto:echauvin@tpcg.org) or **Mary Trahan (Ext. 327)** [mtrahan@tpcg.org](mailto:mtrahan@tpcg.org). *The Total Estimated Maximum Flow Demand in gallons per minute (GPM) as determined by the customer's design professional must be provided.* After staff has reviewed and approved your request you may apply for the service connection.

2) Obtain a building permit or a waiver from the Permits Office, 500 School Street, Houma, LA 70360 (985) 873-8503

3) Provide the building permit or waiver, approved METER REQUEST FORM, picture ID and two checks (each amount depends upon meter size as indicated below \*) to Consolidated Waterworks District No. 1, 8814 Main Street, Houma, LA 70363 or mail to PO Box 630, Houma, LA 70361.

4) You will be given a 1" by 1" stick with blue paint on one end. Place the 1" by 1" stick on your property within five feet of your property line that is adjacent to the waterline where you want the meter installed. Call Waterworks (985) 879-2495 and report that your stick is up.

\* Two (2) checks are required for your water service application as follows:

**1-inch meter**

1<sup>st</sup> check - \$1000.00 Down Payment for Service Connection  
2<sup>nd</sup> check - \$315.00 Meter Deposit and Meter Installation Fee

**2-inch meter and larger**

1<sup>st</sup> check - \$2000.00 Down Payment for Service Connection  
2<sup>nd</sup> check - \$1015.00 Meter Deposit and Meter Installation Fee

The total cost of the service connection will be determined after the work is completed and shall be billed accordingly.

The customer is responsible for complying with all requirements of the Louisiana State Plumbing Code regarding backflow prevention and/or cross connection controls.



**Consolidated Waterworks District No. 1, Terrebonne Parish**

8814 Main Street, PO Box 630, Houma, LA 70361

(985) 879-2495 phone (985) 879-2283 fax

**REQUEST FORM FOR METER 1-INCH AND LARGER**

(Must be attached to Work Order)

Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Physical Address where meter will be located \_\_\_\_\_

Name of Business \_\_\_\_\_

Type of Business \_\_\_\_\_

Reason for Service (Circle One): Domestic Use Lawn Sprinkler System Bulk Water for Tanks or Marine Vessels

Will water be resold? Yes No

Will Water Enter Public Sewer System? Yes No (If No, account may not subject to sewerage charge)

Length and Diameter of Customer Service Pipe: \_\_\_\_\_ Feet of \_\_\_\_\_ Inch Diameter Pipe

**Design Professionals Estimated Maximum Flow Demand for Domestic Meter is \_\_\_\_\_ GPM**  
(Maximum Flow Demand is the required flow at the meter opened to the atmosphere.)

\_\_\_\_\_  
Authorized Signature Date Print Authorized Name

**FOR OFFICE USE ONLY:**

Authorized Meter Size: \_\_\_\_\_ Inch Authorized Service Line Size and Type \_\_\_\_\_

Area: \_\_\_\_\_ Supervisor: \_\_\_\_\_ WO#: \_\_\_\_\_ Authorized By: \_\_\_\_\_

Comment and/or Special Requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## CHECK LIST

- ❑ BUILDING PERMIT
- ❑ PICTURE ID
- ❑ APPROVED REQUEST FORM FOR METER
- ❑ CHECK FOR DOWN PAYMENT
- ❑ CHECK FOR METER DEPOSIT AND INSTALLATION
- ❑ PUT STICK UP
- ❑ NOTIFY WATERWORKS YOUR STICK IS UP      985-879-2495
- ❑ COMPLY WITH ALL REQUIREMENTS OF THE LOUISIANA STATE PLUMBING  
CODE REGARDING BACKFLOW PREVENTION AND/OR CROSS CONNECTION  
CONTROLS